**FOIA Coordinators Tracking Log -- July 2016**

*\* Denotes required field pursuant to §3.3.3 of policy*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\*** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 1 | 7/6/16 | Steven Rich  The Washington Post  1301 K Street NW  Washington, DC 20071  policefoia@washpost.com  1-202-334-4345 | 7/27/16 | Police Report | No | -- | 7/6/16 | Mims | 7/6/16 | No. Exempt  See 29 Del C Sec 10002(1)(3) | -- | -- | -- | 7/8/16  Closed |
| 2 | 7/8/16  4/26/16 (Swiski) | Teamsters Local 326 | 5/17/16  5/16 Lee 1st day  6/24/16 Swiski to Lee | Kent and Sussex Police Dept. Salary information | No | -- | 6/24/16 | Morris | 6/27/16 | No. Responsive Records. Not owner of data. Ref’d to local PD | -- | -- | *--* | 7/8/16  Closed |
| 3 | 7/12/16 | Homeland  Quintin D. McShan  2003 Southern Boulevard SE  Suite 102-309  Rio Rancho, NX 87124  1-505-927-7571  mcshan@homlanditc.com | 8/2/16 | DSP report | No | -- | 7/12/16  8/15/16 | Mims | 7/15/16  9/20/16 | Yes. Responsive Records to Police Report  No. Exempt from Disclosure  29 Del C 10002(I)(3) | -- | -- | -- | 8/15/16  Closed  9/20/16  Added Info |
| 4 | 7/12/16 | Asbury Park Press  USA Today  Susanne Cervenka  1-321-794-6155  scervenka@app.com | 8/2/16 | COPT data | No | -- | 7/12/16 | Mims | 7/12/16 | No. Responsive Records. | -- | -- | -- | 8/11/16  Closed |
| 5 | 7/13/16 | Angela  101 Rogers Road  Wilmington, DE 19801  1-302-594-4557  aemerick@keengas.com | 8/3/16 | OABCC License | No | -- | 7/15/16 | Gerard | 7/15/16 | *Yes. Responsive Records OABCC* | -- | -- | -- | 7/15/16  Closed |
| 6 | 7/14/16 | Zinnia Maldonado  10 Monument Road  Bala Cynwyd Road, PA 19004  1-215-913-0273  zinnia.maldonado@nbcuni.com | 8/4/16 | School Drills | No | -- | 7/18/16 | Morris/Noel | 7/18/16  7/19/16  7/28/16 | *Yes. Responsive documents..* | -- | -- | *--* | 8/25/16  Closed |
| 7 | 7/15/16 | Clem C. Trischler  301 Grant Street  One Oxford Centre  38th Floor  Pittsburgh, PA 15219  1-412-263-2000  cct@pietragallo.com | 8/5/16 | DSP Report | No | -- | 7/15/16 | Mims | 7/15/16 | *No. Exempt*  *See 29 Del C Sec. 10002(1)(3)* | -- | -- | *--* | 8/15/16  Closed |
| 8 | 7/15/16 | Steve Reilly  Investigative Reporter/Data Specialist  USA Today  7950 Jones Branch Drive  McLean, VA 22108  1-610-547-0001  sreilly@usatoday.com | 8/5/16 | COPT Data | No | -- | 7/15/16 | Mims | 7/15/16 | *No Responsive Records.*  *Neither DSP nor DE Council on Police Training submits records to the Nat. Decertification Index.* | -- | -- | *--* | 7/15/16  Closed |
| 9 | 7/15/16  FYI Only | Sussex County Request FIOA  FYI ONLY | 8/5/16 | 911 tape | Yes | -- | 7/15/16 | Mims/Chandler | 7/15/16 | *Yes Records released by Sussex County*  *FYI only* | -- | -- | *--* | 7/29/16  Closed |

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| 10 | 7/15/16 | Patrick Danz  Special Investigator  Spec. Investigations Unit  Progressive Group Ins. Co  5295 Westview Dr.  Suite 150  Frederick, MD 21703  1-240-417-2362  Kdanz1@progressive.com | 8/5/16 | Police report | No | -- | 7/15/16 | Mims | 7/15/16 | Yes. Records Responsive | -- | -- | -- | 8/11/16  Closed |
| 11 | 7/19/16 | Scott MacFarlane  4001 Nebraska Ave. NW  WRC-TV  Washington, DC 20016  1-202-885-4506  Scott.macfarlane@  nbcuni.com | 8/9/16 | Video surveillance | No | -- | 7/19/16 | Stacey Cohee | 7/19/16 | Yes. DVD provided. | -- | -- | -- | 7/21/16  Closed |
| 12 | 7/19/16 | Jack Guerin  3503 Hopkins Drive  Wilmington, DE 19808  1-443-255-7829  Jackguerin7@gmail.com | 8/9/16 | DSP agreements | No | **--** | 7/20/16 | Mims | 7/20/16  11/17/17 | Yes. Record Responsive**.** | **--** | **--** | **--** | 12/27/17  Closed |
| 13 | 7/25/16 | Thomas M. Bradford  6611 16th St., NW  Washington, DC 20012  1-202-722-5209  thorbrad@verizon.net | 8/15/16 | Police Report | No | -- | 7/25/16 | Mims | 7/25/16  7/28/16 | Yes. Police Report | **--** | **--** | **--** | 8/12/16  Closed |
| 14 | 7/25/16 | Michael T. Hamilton Esq.  Marks O’Neill O’Brien Doherty and Kelly, PC  Suite 900  300 Delaware Ave.  Wilmington, DE 19801  1-302-658-6538  mhamilton@moodklaw.com | 8/15/16 | Police Report | No | -- | 7/28/16 | Mims | 7/28/16 | Yes. Police Report | **--** | **--** | **--** | 8/12/16  Closed |
| 15 | 7/28/16 | Matthew Dwyer  PO Box 713  Accident Technology Inc  Powhatan, VA 23139  1-800-854-2524  mattdwyer@accidenttech.com | 8/18/16 | Police Report | No | -- | 7/28/16 | Mims | 7/28/16 | No Exempt .29 Del C  Sec 10002(1)(3) and  See 21 Del C Sec 313 and Atty Gen. Op 04-IB20 | **--** | **--** | **--** | 8/15/16  Closed |